

User Manual
of
Swadesh Darshan 2.0 Portal



सत्यमेव जयते

Ministry of Tourism
Government of India

1. Introduction

- Ministry of Tourism have developed portal for Swadesh Darshan 2.0 scheme which will benefit all the stakeholders of the scheme which includes Ministry of Tourism, State Government, Destination Monitoring Committees and PDMCs.
- The portal will serve following functions:
 - Act as a single repository for all scheme related documents, templates, guidance notes, etc.
 - Streamline process of report submissions and reviews
 - Monitoring of Scheme and Projects
 - Various other related aspects.
- Currently, the portal have following modules:
 - Weekly Progress Report
 - Program Review
 - Document Repository
 - Instructions
- This User Manual with step by step instructions will help all the stakeholders to make the intended use of various modules for effective Programme Management. This guide will be further improved going forward based on user feedback and addition of new features on the portal.

2. Program Review Documents

















User – Open for All

1. Program Review Documents such as Agenda & Proceedings of MD meeting, CSMC meeting, CMC and DMC meetings and destination-wise Inception report, Master Plan Report and DPR is open to view for all without log-in into the portal (<http://sd2.tourism.gov.in/Home.aspx>).
2. User can view these documents by clicking 'Program Review' tab.

















3. User can access agenda and proceedings of particular MD or CSMC meeting by clicking on PDF icon against that particular meeting.


Mission Directorate Meetings


S.NO	Date of Meeting	Agenda of the Meeting	Proceedings of the Meeting
1	21 June 2022		
2	01 July 2022		
3	21 July 2022		
4	22 August 2022		
5	09 September 2022		
6	03 November 2022		
7	09 December 2022		
8	30 December 2022		

4. User can access destination related document such as DPR, Master Plan Report, Inception Report, Agenda and Proceedings of DMC & CMC meeting by selecting that destination using the filter at the bottom of the page and then clicking 'View Details' which will take the user to destination page.

1	06 September 2022		
2	10 October 2022		
3	16 November 2022		
4	05 January 2023		
5	22 March 2023		
6	13 September 2023		
7	06 October 2023		

Destination Deliverables & Meetings

Kerala 

Select Destination
Kumarakom
Kozhikode (Beypore)
Select Destination 

[VIEW DETAILS](#)

5. User can access the reports related to destination uploaded by PDMC, Agenda & Proceedings of CMC meeting uploaded by State and Agenda & Proceedings of DMC meeting uploaded by DMC by clicking on the relevant PDF icon.

CMC Meetings

Consultancy Monitoring Committee is the body responsible to monitor and review the work of PDMCs appointed at State level.

S.NO	Date of Meeting	Agenda of the Meeting	Proceedings of the Meeting
No records found.			


Detail Project Report

S.NO	Package	Version	Report	Date of Submission
No records found.				

Master Plan, Strategy & Action Plan Report

S.NO	Iteration	Version	Report	Date of Submission
1	1	Draft		05 September 2023

Inception Report

S.NO	Document Version	Report	Date of Submission
			

3. Instructions

User – Open for All

1. Instructions module will serve as a single repository for all instructions issued under the scheme such as guidelines, toolkits, templates and other OMs.
2. This can be accessed without log-in into the account by clicking on ‘Instructions’ tab.





3. Documents such as Scheme Guidelines, Master Plan Toolkits & Instructions, DPR Toolkits & Instructions and Other Instructions issued under the scheme can be opened by clicking on “PDF icon” under downloads.


Scheme Guidelines

S. No	Title	Download
1	Swadesh Darshan 2.0 Guidelines	

Master Plan Toolkits & instructions

S. No	Title	Download
1	Model Template for Destination Master Plan	
2	SOP for Guidance on Master Plan, Strategy and Action Plan	

DPR Toolkits & Instructions

S. No	Title	Download
1	Model Template for DPR	
2	SOP for Guidance on Preparation of DPR Package 1	

4. User Login Page

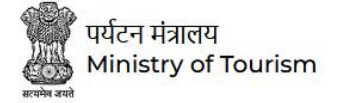
User to login to the portal through below link using their login credentials:

<http://sd2.tourism.gov.in/Login.aspx>



[HOME](#) [ABOUT](#) [INSTRUCTIONS](#) [PROGRAM REVIEW](#) [CONTACT US](#)

[LOGIN](#)



SIGN IN



User ID

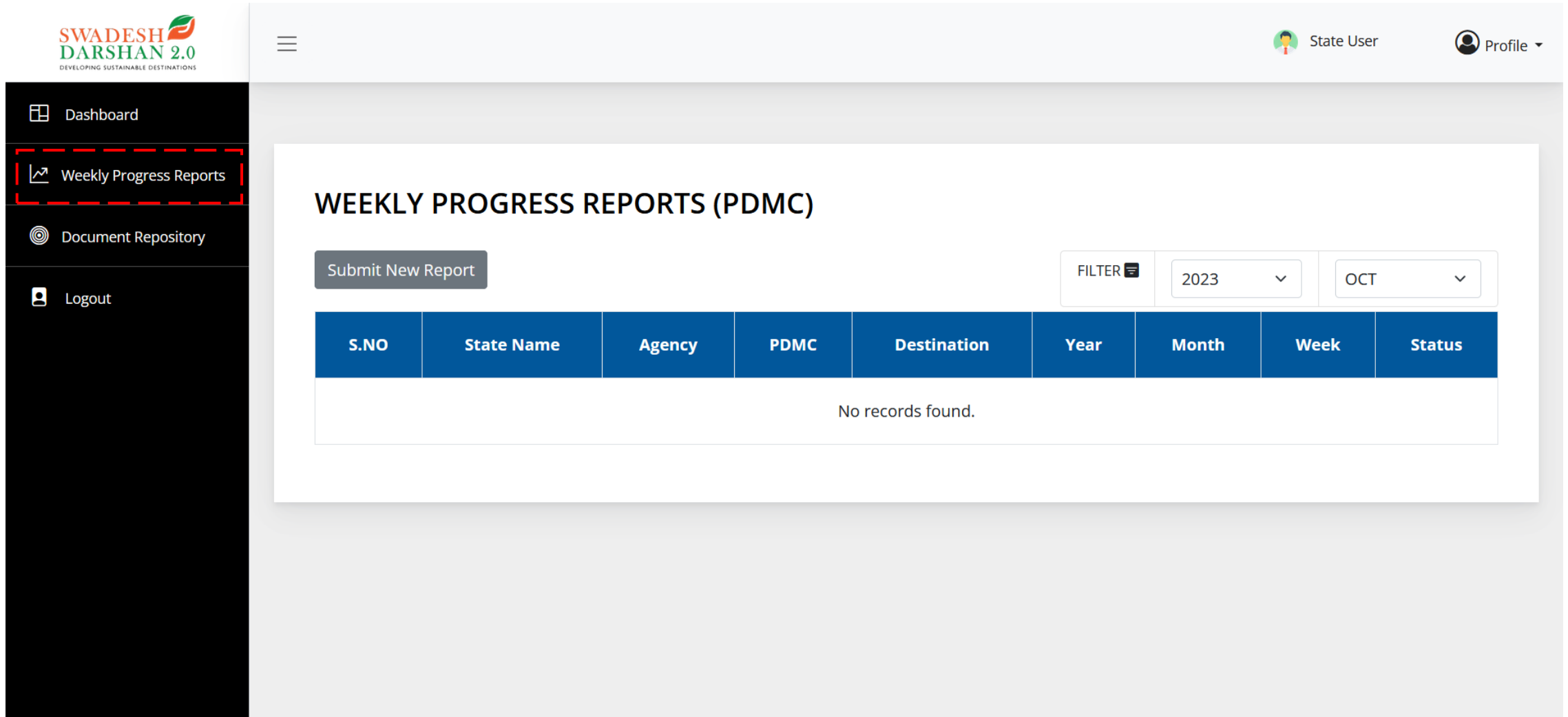
Password

LOGIN

[Forgot Password](#)

5. Weekly Progress Report (PDMC)

1. PDMC to click on Weekly Progress Report tab (on left side of dashboard) and click on 'Submit New Report' tab to open Weekly Report form



SWADESH DARSHAN 2.0
DEVELOPING SUSTAINABLE DESTINATIONS

Dashboard
Weekly Progress Reports
Document Repository
Logout

State User Profile

WEEKLY PROGRESS REPORTS (PDMC)

Submit New Report

FILTER 2023 OCT

S.NO	State Name	Agency	PDMC	Destination	Year	Month	Week	Status
No records found.								

2. PDMC have to fill all fields of the 'Weekly Report form' following which it will be able to submit the form

Dashboard

Weekly Progress Reports

Document Repository

Logout

1 BASIC INFORMATION 2 DESTINATION PLANNING & DEVELOPMENT 3 DESTINATION PROMOTION & MANAGEMENT 4 DEPLOYMENT OF RESOURCES 5 FINISH

WEEKLY PROGRESS REPORT (Basic Information)

All fields are required.

PART A : Basic Information

1. Basic Particular

State / UT	Himachal Pradesh
Destination	Select Destination
State Implementing Agency	Dept of Tourism & Civil Aviation
PDMC	Voyants Solutions Pvt Ltd JV IDECK Ltd

5. Weekly Progress Report (PDMC)

User – MoT, State, DMC

1. User to click on Weekly Progress Report tab (on left side of dashboard) to see reports submitted by PDMCs.
2. User can view a particular report by selecting month/year/destination from the filter and then clicking report of the specific week.

S.NO	State Name	PDMC	Destination	Date of submission for W1	Date of submission for W2	Date of submission for W3	Date of submission for W4 (Entire Month)
1	Rajasthan	IPE Global Ltd.	Bundi (Keshoraipatan)	22 October 2023	Pending	23 October 2023	Pending
2	Rajasthan	IPE Global Ltd.	Jodhpur	Pending	Pending	23 October 2023	Pending
Summary				Total : 2 Pending : 1 Submitted : 1	Total : 2 Pending : 2 Submitted : 0	Total : 2 Pending : 0 Submitted : 2	Total : 2 Pending : 2 Submitted : 0

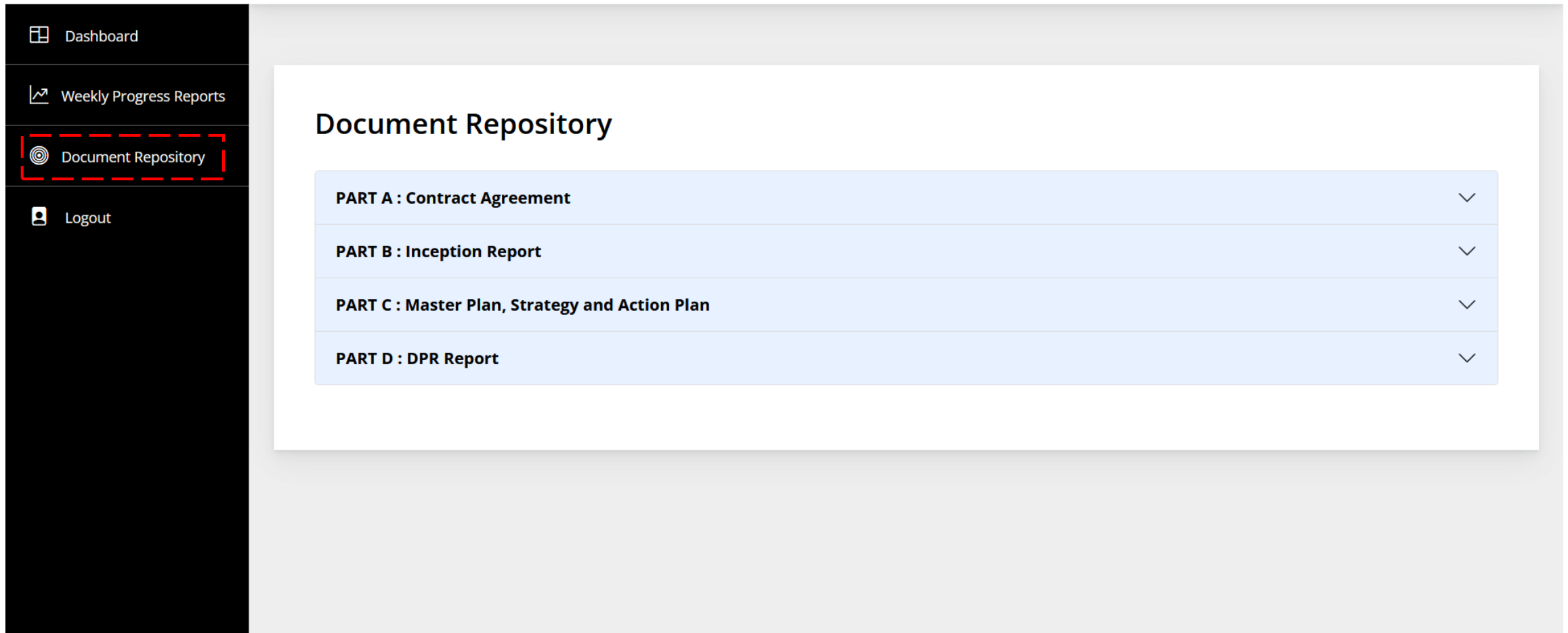
- 3. By clicking on 'View Report', Report will open for viewing.
- 4. User have an option to provide their comment on progress reported during the week

WEEKLY PROGRESS REPORT

State Name	:	Rajasthan
PDMC Name	:	IPE Global Ltd.
Destination	:	Bundi (Keshoraipatan)
Year	:	2023
Month	:	OCT
Week	:	W1
Submitted Date	:	10/22/2023 11:33:42 PM
Attachment	:	View Report
DMC Comments	:	
State Comments	:	<input type="text"/>
MOT Comments	:	

[SUBMIT](#) [CANCEL](#)

1. User to click on Document Repository tab (on left side of dashboard) to submit their various deliverables such as Inception Report, Master Plan and DPR.
2. Click on the name of the deliverable which is to be submitted.



The screenshot displays a user interface for the Document Repository. On the left is a dark sidebar with four menu items: 'Dashboard' (with a grid icon), 'Weekly Progress Reports' (with a line graph icon), 'Document Repository' (with a target icon and a red dashed border), and 'Logout' (with a person icon). The main content area is white and features the title 'Document Repository' at the top. Below the title is a list of four deliverables, each in a light blue box with a downward arrow on the right side:

- PART A : Contract Agreement**
- PART B : Inception Report**
- PART C : Master Plan, Strategy and Action Plan**
- PART D : DPR Report**

3. User to fill the required details including document version (draft, revised and final) and upload the report in PDF format. Click on add new to submit the report.

Document Repository

Logout

PART A : Contract Agreement

PART B : Inception Report

State Name	Himachal Pradesh
Destination*	Select Destination
Document Version*	Select Version
Attach Inception Report * (Only PDF format accepted upto 20 MB size)	Browse... No file selected.
Remarks*	
ADD NEW CANCEL	



1. User to click on Document Repository tab (on left side of dashboard) to see reports such as Inception Report, Master Plans and DPRs submitted by PDMCs.

The screenshot displays a dashboard interface with a dark sidebar on the left and a main content area on the right. The sidebar contains the following menu items: Dashboard, Submit Perspective Plan, View Perspective Plan, Weekly Progress Report, Document Repository (highlighted with a red dashed box), Program Review, and Logout. The main content area features a white card titled "Document Repository" containing a list of four parts, each with a dropdown arrow on the right:

- PART A : Contract Agreement
- PART B : Inception Report
- PART C : Master Plan, Strategy and Action Plan
- PART D : DPR Report


2. User to click on the name of the report which needs to be viewed and click on ‘view details’ tab.

- View Perspective Plan
- Weekly Progress Report
- Document Repository
- Program Review
- Logout

PART A : Contract Agreement ∨						
PART B : Inception Report ∨						
PART C : Master Plan, Strategy and Action Plan ∧						
Destination : Bundi (Keshoraipatan)						
S.NO	Document Version	Master Plan Iteration	Remarks	Report	Date of Submission	##
1	Draft	1	-		01 September 2023	VIEW DETAILS
Destination : Jodhpur						
S.NO	Document Version	Master Plan Iteration	Remarks	Report	Date of Submission	##
1	Draft	1	-		01 September 2023	VIEW DETAILS
PART D : DPR Report ∨						

3. By clicking on 'PDF icon', the entire report can be downloaded.
4. User have an option to provide their comment on the report submitted by PDMC.

The screenshot displays a web application interface for document management. On the left is a dark sidebar with navigation options: Dashboard, Submit Perspective Plan, View Perspective Plan, Weekly Progress Report, Document Repository (highlighted), Program Review, and Logout. The main content area is titled 'Document (Master Plan)' and shows the following details:

- State Name** : Rajasthan
- PDMC Name** : IPE Global Ltd.
- Destination** : Bundi (Keshoraipatan)
- Master Plan** : 
- Document Version** : Draft
- Submitted Date** : 9/1/2023 3:57:33 PM
- DMC Comments** :
- State Comments** :
- MOT Comments** :

At the bottom of the form, there are two buttons: a green 'SUBMIT COMMENTS' button and a grey 'Cancel' button.

7. Uploading CMC meeting details on portal

1. State have to upload details (agenda and Proceedings) of CMC meeting by clicking on 'Program Review' tab (on left side of dashboard).

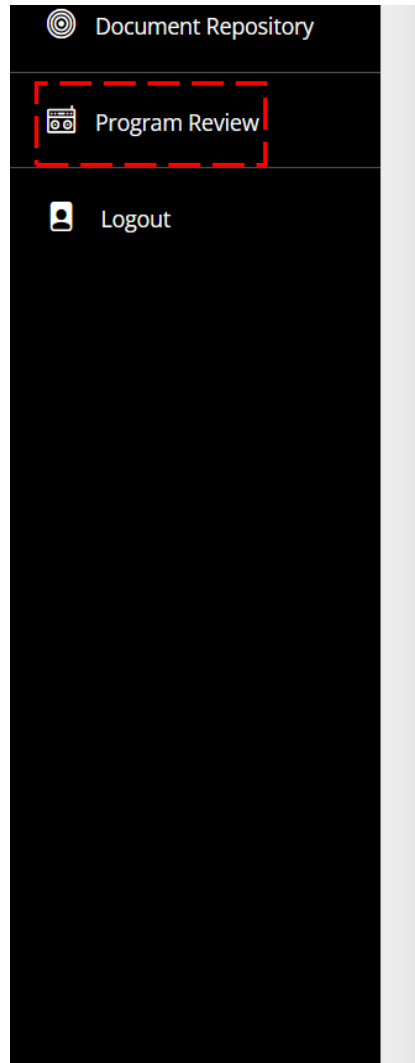
Consultancy Monitoring Committee Meetings

State*	Rajasthan
Date of Meeting*	<input type="text" value="dd/mm/yyyy"/>
Agenda of the Meeting* (Only PDF format accepted upto 2MB size)	<input type="button" value="Browse..."/> No file selected.
Proceedings of the Meeting* (Only PDF format accepted upto 2MB size)	<input type="button" value="Browse..."/> No file selected.
<input type="button" value="UPLOAD"/> <input type="button" value="CANCEL"/>	

State Name	Meeting Number	Date of Meeting	Agenda of the Meeting	Proceedings of the Meeting
No records found.				

8. Uploading DMC meeting details on portal

- 1. DMC user have to upload details (agenda and Proceedings) of DMC meeting by clicking on 'Program Review' tab (on left side of dashboard).



Destination Management Committee Meetings

State*	Goa
Destination*	Porvorim
Date of Meeting*	<input type="text" value="dd/mm/yyyy"/>
Agenda of the Meeting* (Only PDF format accepted upto 2MB size)	<input type="button" value="Browse..."/> No file selected.
Proceedings of the Meeting* (Only PDF format accepted upto 2MB size)	<input type="button" value="Browse..."/> No file selected.
<input type="button" value="UPLOAD"/> <input type="button" value="CANCEL"/>	

Thank You

For any technical guidance/ query, please mail at swadesh.darshan@gov.in or contact following persons:

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